

**1600 Hamilton Place Community Association  
Landscape Committee Meeting  
August 21, 2024**

**Committee Member**

Sheba Solomon	Co-Chair
Maryalice Heim	Co-Chair

**Others Present**

Tim Fitzgerald	Medallion Landscaping
Heath Birkendahl	Board Member

**Call to Order:** Co-Chair Maryalice Heim convened the meeting to review ongoing and needed work at 2:00 p.m.

**Ongoing Work: Review of Maintenance Concerns and Recent New Work**

- Medallion's focus, in addition to usual summer trimming, landscape clean up and removal of weeds/suckers, is, at the request of the Board of Directors, to trim back all landscaping to ensure lines of sight and to provide clearance from buildings and fences.

**Irrigation:** The frequency and duration of irrigation continues to be closely monitored and adjustments are made as needed for changes in the weather or to accommodate new plantings.

- Medallion addresses irrigation issues as they arise.
- Irrigation is currently scheduled to water 3 times per week; however, Medallion increases frequency as deemed necessary, depending on the weather, to protect landscaping.
- The Board and committee appreciate resident diligence in curbing personal water usage as well as any heads-up in detecting water leaks or faulty sprinklers.

**Review of New Projects and Recently-Approved Work**

- Committee and Medallion have identified areas for 2025 landscape upgrades and Medallion will submit bids.
- Committee requested a few additional bids from Medallion for 2024 to address irrigation and landscaping concerns.

**Long-Term Planning:** The Board focus for landscape improvement is to conserve water and install size-appropriate landscaping to reduce maintenance (trimming) requirements.

- Security: The committee and Medallion continue to identify areas to improve visibility and lines of sight where lights are blocked by bushes. This can involve hard pruning or removing bushes and/or using lower plant height to increase visibility. The committee appreciates any suggestions for improving security affected by landscape.
- Long-term plan includes maintaining lines of sight and visibility, water conservation, capping sprinklers when possible, installing mulch or rock; and replacing turf with drought-tolerant, size-appropriate landscaping, using high efficiency sprinklers, as needed.

**Trees**

- Lewis Tree Service has completed their annual tree inventory for 2024 and will submit their bid for board approval in September.

**Adjournment**

The meeting was adjourned at 3:30 p.m. Next Committee meeting will be Wednesday, September 18, 2024 at 2:00 p.m.