

**1600 Hamilton Place Community Association
Landscape Committee Meeting
December 15, 2021**

Committee Members

Sheba Solomon	Co-Chair
Maryalice Heim	Co-Chair

Others Present

Tim Fitzgerald	Medallion Landscaping
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Call to Order: Co-Chair, Maryalice Heim convened the meeting to review ongoing and needed work at 2:00 pm.

Ongoing Work: Review of Maintenance Concerns and Recent New Work

- Medallion continues to focus on Fall leaf clean up, trimming, landscape detail, and weed control.

Irrigation: The frequency and duration of irrigation continues to be closely monitored and adjustments are made as needed for changes in the weather or to accommodate new plantings.

- Medallion addresses irrigation issues as they arise.
- Irrigation is currently shut off; Medallion will adjust irrigation duration and frequency as weather changes.
- The Board and committee appreciate resident diligence in curbing personal water usage as well as any heads-up in detecting water leaks.

Review of New projects and Recently Approved Work

- Warranty replacements with Sarcococca at backflow will be completed in December.
- Medallion will submit 2022 landscape improvement bids prior to January Board Meeting.

Long-Term Planning: The Board focus for landscape improvement is to conserve water and install size-appropriate landscaping to reduce maintenance (trimming) requirements.

- Long-term plan includes areas for water conservation, capping sprinklers, installing mulch or rock; and replacing turf with drought-tolerant, size-appropriate landscaping, using high efficiency sprinklers, as needed.

Trees

- Lewis Tree Service has begun 2021 tree trimming and will be completed prior to year end.
- Lewis Tree Service has submitted tree removal permits to San Jose City.

Adjournment

The meeting was adjourned at 2:40 p.m. Next meeting will be Wednesday, January 19, 2022 at 2:00 p.m.