

**1600 Hamilton Place Community Association  
Landscape Committee Meeting  
December 16, 2020**

**Committee Members**

Sheba Solomon	Co-Chair
Marylalice Heim	Co-Chair

**Others Present**

Tim Fitzgerald	Medallion Landscaping
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**Call to Order:** Co-Chair, Maryalice Heim convened the meeting to review ongoing and needed work at 3:05 p.m.

**Ongoing Work: Review of Maintenance Concerns and Recent New Work**

- Medallion's main focus is on leaf debris clean up. Medallion is also working on light and hard pruning, landscape clean-up detail and weed control.

**Irrigation:** The frequency and duration of irrigation continues to be closely monitored and adjustments are made as needed for changes in the weather.

- Medallion continues to address irrigation issues as they arise.
- Irrigation is currently turned off and will be turned on if a dry spell occurs.
- The Board and committee appreciate resident diligence in curbing personal water usage as well as any heads-up in detecting water leaks.

**Review of New projects and Recently Approved Work**

- Committee requested a bid from Medallion to replace 16 trees that are being removed in 2020.
- Committee and Medallion discussed options for 2021 Kikuyu grass removal for several areas in the complex.

**Long-Term Planning:** The Board focus for landscape improvement is to conserve water and install size-appropriate landscaping to reduce maintenance (trimming) requirements.

- Long term planning includes looking for areas for water conservation, capping sprinklers, installing mulch, rock or tan fines paths; and replacing turf with drought-tolerant, size-appropriate landscaping, using high efficiency sprinklers, as needed.
- Committee has identified hedges to be hard pruned and thinned in 2021 due to safety concerns.
- Medallion and Committee have identified areas for landscape enhancements in 2021.
- Medallion has submitted some proposals for work to be completed in 2021; and will send the remaining requested proposals before the end of December. Committee will present a 2021 plan for the Board's approval in January.

**Trees**

- Lewis Tree Service completed tree trimming for 2020,
- The City of San Jose City has approved tree removal permits for 16 trees: 13 liquid amber, 2 Pear and 1 alder. Work will start December 17. Replacements for each of these removals will be completed in early 2021.

**Adjournment**

The meeting was adjourned at 3:45 p.m. Next meeting will be Wednesday, January 20, 2021 at 3:00 p.m.