

**1600 Hamilton Place Community Association
Landscape Committee Meeting
July 18, 2018**

Committee Members

Sheba Solomon	Co-Chair
Maryalice Heim	Co-Chair

Others Present

Tim Fitzgerald	Medallion Landscaping
Charlotte Frank	Board Member
Bob Newman	Board Member

Open Forum

Charlotte and Bob attended the open forum. Landscape committee presented an overview of responsibilities, vision, goals and projects.

The open forum is an opportunity for residents to submit landscaping concerns/requests to the committee. If residents cannot attend the open forum, they can submit requests in writing to Bill Hubbard at bhubbard@communitymanagement.com.

Call to Order: Co-Chair, Maryalice Heim convened the meeting to review ongoing and needed work at 3:07 p.m.

Ongoing Work

Review of Maintenance Concerns and Recent New Work

- Medallion's focus is on summer pruning and detailing landscaped areas. They will continue to address irrigation issues as they arise.

Irrigation

- Irrigation is set to water automatically and has been set to water four times a week due to reseeded areas and the recent plantings.
- The frequency and duration of irrigation continues to be closely monitored and adjustments will be made as needed for changes in the weather and to accommodate installation of new plantings.
- Irrigation issues continue to be problematic, including repairs of broken lateral lines and sprinklers. Medallion has been working diligently to correct the problems in a timely fashion. Recent repairs include valve repairs on Greenwich, Ashmeade and Foxhall in addition to sprinkler repairs. The Board and committee appreciate any heads-up from residents in detecting water leaks as well as curbing personal water usage.

Review of Bids

- Committee reviewed with Medallion the remaining work in progress for 2018 and discussed requested bids for work to be completed in 2019.

Long-Term Planning

- The Committee continues to identify areas for turf and hedge removals and prioritizes work for completion in a multi-year plan. This plan focuses on water conservation and includes capping sprinklers and installing mulch or rock; replacing turf with drought-tolerant landscaping and using high efficiency sprinklers, as appropriate. The Board focus is to save water and install size-appropriate landscaping to reduce maintenance (trimming) requirements.
- Many areas have already been identified and bid for 2019.

Trees

- Lewis Tree has submitted a permit request with the City of San Jose to remove ordinance size trees and is currently waiting for approval.
- Committee will meet with Mike Hernandez from Lewis Tree on July 25th to review 2018 tree trimming and 2019 removals.

Adjournment

The meeting was adjourned at 4:50 p.m. The next Landscape meeting will be Wednesday, August 15, 2018 at 3:00 pm. Open Forum will begin at 3:30 pm.