

**1600 Hamilton Place Community Association
Landscape Committee Meeting
May 16, 2018**

Committee Members

Sheba Solomon Co-Chair

Others Present

Tim Fitzgerald Medallion Landscaping

Open Forum

No one was in attendance for the open forum.

The open forum is an opportunity for residents to submit landscaping concerns/requests to the committee. If residents cannot attend the open forum, they can submit requests in writing to Bill Hubbard at bhubbard@communitymanagement.com.

Call to Order: Co-chair Sheba Solomon convened the meeting to review ongoing and needed work at 2:30 p.m.

Ongoing Work

Review of Maintenance Concerns and Recent New Work

- Medallion continues to focus on seasonal weed spraying and will continue to address irrigation issues as they arise.
- Medallion has completed hard pruning large hedges and is now focusing on pruning the lorapetalum, leptospermum, nandinas and other shrubs in the complex. Pruning timelines and methods were discussed.

Irrigation

- Irrigation is set to water automatically but will be adjusted as new plantings are installed.
- Semi-annual irrigation check has been completed and Medallion is now completing some wire tracing and irrigation repairs on Ashmeade Court.
- The frequency and duration of irrigation continues to be closely monitored and adjustments will be made as needed for changes in the weather and to accommodate installation of new plantings.
- Irrigation issues continue to be problematic, including repairs of broken lateral lines and sprinklers. Medallion has been working diligently to correct the problems in a timely fashion. The Board and committee appreciate any heads-up from residents in detecting water leaks as well as curbing personal water usage.

Review of Bids

- Committee and Board have approved bids for work to be completed during 2018. Work encompasses re-doing the entrance planters, turf removals, large hedge removals, capping and rocking, as well as bids to replace one or two plants, depending on need.
- Work will commence the third week of May and should be completed by Fall.

Long-Term Planning

- The Committee continues to identify areas for turf and hedge removals and prioritizes work for completion in a multi-year plan. This plan focuses on water conservation and includes capping sprinklers and installing mulch or rock; replacing turf with drought-tolerant landscaping and using high efficiency sprinklers, as appropriate. The Board focus is to save water and install size-appropriate landscaping to reduce maintenance (trimming) requirements.
- Many areas have already been identified and bid for 2019.

Trees

- Lewis Trees is submitting permit requests to the City of San Jose to remove and replace 12 trees--either dead, declining or problematic throughout the complex. **(HX:** 1869, 1881, 1885, 1891 1918, 1927, Dumpster 9. **GR:** 1329, 1351. **ASH:** 1839. **FX:** 2081, 2091.
- The Hackberry Trees are scheduled to be sprayed for aphids on May 24.

Adjournment

The meeting was adjourned at 3:30 p.m. The next Landscape meeting will be Wednesday, June 20, 2018 at 3:00 pm. Open Forum will begin at 3:30 pm.