

**1600 Hamilton Place Community Association
Landscape Committee Meeting
January 17, 2018**

Committee Members

Maryalice Heim Co-Chair
Sheba Solman Co-Chair

Others Present

Tim Fitzgerald Medallion Landscaping

Open Forum

No one was in attendance for the open forum.

The open forum is an opportunity for residents to submit landscaping concerns/requests to the committee. If residents cannot attend the open forum, they can submit requests in writing to Bill Hubbard at bhubbard@communitymanagement.com.

Call to Order: Co-chair Maryalice Heim convened the meeting to review ongoing and needed work at 3:05 p.m.

Ongoing Work

Review of Maintenance Concerns and Recent New Work

- Medallion is finishing Fall leaf debris clean up and will continue to address irrigation issues as they arise. Due to a warm December, the length of time needed for leaf clean up was longer than usual.
- Medallion will begin hard pruning various shrubs in the complex starting in February.
- Medallion has completed trimming the Crepe Myrtle and Pear trees throughout the complex.

Irrigation

- The irrigation clocks are currently set to winter mode - **No watering.**
- The frequency and duration of irrigation continues to be closely-monitored and adjustments will be made as needed for changes in the weather.
- Irrigation issues continue to be problematic, including repairs of broken lateral lines and sprinklers. Medallion has been working diligently to correct the problems in a timely fashion. The Board and committee appreciate any heads-up from residents in detecting water leaks as well as curbing personal water usage.

Review of Bids

- Medallion and the Committee reviewed work completed in 2017 and bid requests for 2018.
- Medallion submitted tree replacement maps for the four Loquat tree removals in the main entrance planters and the removal of the dead Eucalyptus tree on Huxley.

Long-Term Planning

- The Committee has identified areas for turf and hedge removals and has prioritized work for completion in a multi-year plan. This plan focuses on water conservation and includes capping sprinklers and installing rock; replacing turf with drought-tolerant landscaping and using high efficiency sprinklers, as appropriate. The Board focus is to save water and install size-appropriate landscaping to reduce maintenance (trimming) requirements.

Trees

- Lewis Tree Service has completed the 2017 tree trimming project throughout the complex.
- The Board approved Lewis Tree Service's bid to remove four Loquat trees by the main entrance sign and a dead Eucalyptus tree on Huxley. Removals are scheduled the first week in February

Adjournment

The meeting was adjourned at 4:50 p.m. The next Landscape meeting will be Wednesday, February 21, 2018 at 3:00 pm. Open Forum will begin at 3:30 pm.