

**1600 Hamilton Place Community Association
Landscape Committee Meeting
August 16, 2017**

Committee Members

Sheba Solomon Co-Chair
Maryalice Heim Co-Chair

Others Present

Tim Fitzgerald Medallion Landscaping

Open Forum

No homeowners attended the open forum.

The open forum is an opportunity for residents to submit landscaping concerns/requests to the committee. If residents cannot attend the open forum, they can submit requests in writing to Bill Hubbard at bhubbard@communitymanagement.com.

Call to Order: Co-chair Sheba Solomon convened the meeting to review ongoing and needed work at 3:09 p.m.

Ongoing Work

Review of Maintenance Concerns and Recent New Work

- Medallion will continue to work on summer trimming, including deadheading flowers; and weed control; and irrigation issues as they arise.

Irrigation

- The irrigation clocks are watering three times a week; however certain areas have been increased to avoid plant/tree loss. The frequency and duration of irrigation continues to be closely monitored.
- Irrigation issues continue to be problematic, including repair of broken lateral lines and sprinklers. Medallion has been responsive and has been working diligently to correct the problems in a timely fashion. The Board and committee appreciates any heads-up from residents in detecting water leaks as well as curbing personal water usage.

Review of Bids

- Medallion will be completing some approved work this month and next, including some additional mulching throughout the complex; two mature hedge removals with drought-tolerant landscape improvements on Huxley; and one water-saving project on Huxley. The committee continues to monitor the health of the new plants. The Board and Committee will revisit suggested work for implementation in 2018 (see Long-Term Planning).

Long-Term Planning

- Committee has identified areas for turf and hedge removals and is prioritizing work for completion beginning in 2018. This long-term plan focuses on water conservation and includes capping sprinklers and installing rock; replacing turf with drought-tolerant, size appropriate landscaping and using high efficiency sprinklers, as appropriate. The Board focus is on water saving, and size appropriate landscaping to reduce maintenance (trimming) requirements.

Trees

- Based on walk-through with Committee, Lewis Trees will submit their proposal to the Board for the 2017 annual tree trimming including any necessary tree removals.
- Removal permits (and replacement tree bids) were requested for 4 trees: dead alder at Greenwich trail (maple replacement); liquid amber at Ashmeade entrance carport (crape replacement); evergreen pear side of 1830 Ashmeade (crape replacement); liquid amber at 1913 HX (Idahoensis locust replacement). This work should be completed by mid September.
- Committee co-chair Sheba Solomon and Board President Marcie Martin attended a community forum sponsored by the City of San Jose, seeking community feedback to streamline the management of trees, including tree removals and replacements. This was an opportunity to present the problems we have faced with tree management and to suggest areas for improvement.

Adjournment

The meeting was adjourned at 4:05 p.m.

Next meeting will be Wednesday, September 20, 2017 at 3:00 pm. Open Forum will be at 3:30 pm.