

**1600 Hamilton Place Community Association
Landscape Committee Meeting
January 18, 2017**

Committee Members

Sheba Solomon Co-Chair
Maryalice Heim Co-Chair

Others Present

Tim Fitzgerald Medallion Landscaping
Marcie Martin President, Hamilton Place Board of Directors

Open Forum

No homeowners attended the open forum.

The open forum is an opportunity for residents to submit landscaping concerns/requests to the committee. If residents cannot attend the open forum, they can submit requests in writing to Bill Hubbard at bhubbard@communitymanagement.com.

Call to Order

Co-Chair Maryalice Heim convened the meeting to review ongoing and needed work at 7:05 p.m.

Ongoing Work

Review of Maintenance Concerns and Recent New Work

- Medallion's focus will be winter storm debris clean up and hard pruning pittisporum, xylosma, abelia, photinia and other hedges.
- Committee will identify shrubs to be hard pruned during the winter months.

Irrigation

- Medallion has turned off the irrigation for the winter months during the rainy season.

Review of Bids

- Reviewed list of approved bids for work to be completed in February.
- Committee and Medallion also reviewed list of requested bids to be submitted in February.

Long-Term Planning

- Committee has identified areas for turf and hedge removals and will prioritize work for completion in a multi-year plan. This plan, focusing on water conservation, will include replacing turf with drought-tolerant landscaping and use of high efficiency sprinklers.
- Medallion will submit bids for areas in the above plan identified to be completed in 2017.

Trees

- Lewis Tree Service completed 2016 annual tree trimming in December.
- Lewis Tree Service removed 9 trees in December that were approved by the City of San Jose.
- Medallion completed planting replacement trees for above removals in January.

Adjournment

The meeting was adjourned at 8:00 p.m. Next meeting will be Wednesday February 15, 2017 at 3:00 pm. Open Forum will be at 3:30 pm.