

**1600 Hamilton Place Community Association
Landscape Committee Meeting
November 16, 2016**

Committee Members

Sheba Solomon	Co-Chair
Maryalice Heim	Co-Chair

Others Present

Tim Fitzgerald	Medallion Landscaping
Brian Finerty	Board Member
Marcie Martin	Board Member

Open Forum

No homeowners attended the open forum.

The open forum is an opportunity for residents to submit landscaping concerns/requests to the committee. If residents cannot attend the open forum, they can submit requests in writing to Bill Hubbard at bhubbard@communitymanagement.com.

Call to Order

Co-Chair Maryalice Heim convened the meeting to review ongoing and needed work at 7:05 p.m.

Ongoing Work

Review of Maintenance Concerns and Recent New Work

- Medallion's focus continues to be Fall debris clean up.
- Committee will identify shrubs to be hard pruned during the winter months.

Irrigation

- Medallion continues to adjust irrigation as needed with focus on water conservation.

Review of Bids

- Reviewed list of approved bids with work scheduled for completion in November.
- Committee and Medallion also reviewed list of requested bids.

Long-Term Planning

- Committee has identified areas for turf and hedge removals and will prioritize work for completion in a multi-year plan. This plan, focusing on water conservation, will include replacing turf with drought-tolerant landscaping and use of high efficiency sprinklers.
- Medallion will submit bids for areas in the above plan identified to be completed in 2017.

Trees

- Lewis Tree Service has begun the 2016 tree trimming that is scheduled to be completed by the beginning of December.
- Lewis Tree Service obtained approval from the City of San Jose to remove the 9 blight-infected pear trees and one declining plum on Foxhall. Medallion's bid for the required replacement trees was approved by the Board of Directors at the November meeting.
- Lewis Tree Service will remove the trees in December. Once trees are removed and stumps ground, Medallion will plant the replacement trees.
- Lewis Tree Service has completed the deep watering and fertilization of the struggling Redwood trees.
- Committee will ask Lewis to check two declining Sycamore trees on Greenwich for possible removal in 2017.

Adjournment

The meeting was adjourned at 9:10 p.m. There will be no meeting in December due to the holidays.