

**1600 Hamilton Place Community Association
Landscape Committee Meeting
August 17, 2016**

Committee Members

Sheba Solomon	Co-Chair
Maryalice Heim	Co-Chair

Others Present

Tim Fitzgerald	Medallion Landscaping
Brian Finerty	Board Member

Open Forum

No homeowners were present.

The open forum is an opportunity for residents to submit landscaping concerns/requests to the committee. If residents cannot attend the open forum, they can submit requests in writing to Bill Hubbard at bhubbard@communitymanagement.com.

I. Call to Order

Co-Chair Maryalice Heim convened the meeting to review ongoing and needed work at 7:10 p.m.

II. Ongoing Work

Review of Maintenance Concerns and Recent New Work

- Medallion's focus will continue to be on general trimming of summer growth, opening up hedges, and general clean up.

III. Irrigation

- Medallion continues to adjust irrigation as needed with focus on water conservation.

IV. Review of Bids

- Warranty replacement plants will be installed by September.

V. Long-Term Planning

- Committee will be working with Medallion on a new long-term landscape plans that include water conservation methods (such as high efficiency sprinklers) and drought-tolerant landscaping.
- Committee will be developing a list of lawn areas to be reseeded or removed and re-landscaped.
- Committee will be identifying shrubs for hard pruning in the winter.

VI. Trees

- Walk through of the complex was completed in August and Lewis Tree will submit the annual tree inventory and tree trimming/removal bid for 2016 by the September Board meeting.
- Medallion will provide bid for replacement trees for the blight-infected pear trees – this will occur after Board approves the Lewis Tree bid for removals/tree trimming and when the permit is received from the City of San Jose.

VII. Adjournment

The meeting was adjourned at 8:45 p.m. Next meeting will be Wednesday September 21, 2016.