

**1600 Hamilton Place Community Association
Landscape Committee Meeting
January 20, 2016**

Committee Members

Sheba Solomon Co-Chair
Maryalice Heim Co-Chair

Others Present

Tim Fitzgerald Medallion Landscaping
Brian Finerty Board Member

Open Forum

No one in attendance

The open forum is an opportunity for residents to submit landscaping concerns/requests to the committee. If residents cannot attend the open forum, they can submit requests in writing to Bill Hubbard at bhubbard@communitymanagement.com.

I. Call to Order

Co-Chair Sheba Solomon convened the meeting to review ongoing and needed work at 7:00 p.m..

II. Ongoing Work

Review of Maintenance Concerns and Recent New Work

- Medallion will continue leaf drop cleanup.
- Medallion has completed removal of all dead plants throughout the complex due to disease and drought.
- Medallion is doing winter trimming on the Hydrangeas, Roses and Nandinas.

III. Irrigation

- Medallion has shut off irrigation for the winter.

IV. Review of Bids

- Committee approved bids for planting throughout the complex in February.
- Committee reviewed bids for Board approval to remove turf and re-landscape areas with drought-tolerant landscaping and converting irrigation in those areas to high efficiency sprinklers.

V. Long-Term Planning

- Committee is working with Medallion to plan for long-range water conservation methods and drought-tolerant landscaping.

VI. Trees

- Lewis Tree Service removed one dead Alder tree and two dead Plum trees on Greenwich and two dead Plum trees on Ashmead.
- Replacement trees were planted for the 5 tree removals as required by the City of San Jose.
- Medallion's fall tree trimming of crape myrtles and evergreen pears has been completed.
- Medallion will submit a bid to reseed lawn in areas where trees were removed (when replacements were put in different locations).

VII. Adjournment

The meeting was adjourned at 8:45 p.m. Next meeting will be Wednesday February 17, 2016.