

**1600 Hamilton Place Community Association
Landscape Committee Meeting
October 21, 2015**

Committee Members

Sheba Solomon Co-Chair
Maryalice Heim Co-Chair

Others Present

Tim Fitzgerald Medallion Landscaping
Kathleen Hawker Board Member

Open Forum

No one in attendance

The open forum is an opportunity for residents to submit landscaping concerns/requests to the committee. If residents cannot attend the open forum, they can submit requests in writing to Bill Hubbard at bhubbard@communitymanagement.com.

I. Call to Order

Co-Chair Maryalice Heim convened the meeting to review ongoing and needed work at 7:10 p.m.

II. Ongoing Work

Review of Maintenance Concerns and Recent New Work

- Medallion will continue ongoing maintenance to include: focusing on tipping back plants from the sidewalks, deadheading as needed, weed control and leaf drop cleanup. They will also continue to tip back new nandina growth above the fence lines.
- Medallion will start to remove dead plants throughout the complex due to disease and drought.
- Medallion will continue to fertilize all camellias and any distressed lorapetalums during this next month.

III. Irrigation

- Homeowners will continue to see stressed plants and lawns. Medallion is adjusting irrigation as much as possible and will continue to fertilize plants under duress.
- A third clock that controls water for the islands (under the Redwoods) around the circle was not working as the power to it was disabled (apparently, the original installation wired it directly to a PG&E power vault, which PG&E just disconnected). The Board approved a bid for Medallion to install a battery-operated clock, to be completed in the next few weeks.
- **Board approved two bids for Medallion to install high efficiency sprinklers in two test areas, one on Huxley and one on Greenwich, with the intent to improve water coverage and reduce water usage.**

IV. Review of Bids

- Four recently Board-approved bids for additional plants at the Foxhall Entrance, replacement tree and new landscaping on Huxley where the Rain tree was removed and replacement of dead plants in another area on Huxley continue to be on hold due to the drought. The approval to plant will depend on the onset of rain.

V. Long-Term Planning

- The Committee continues to work with Medallion for future long range water conservation methods and drought-tolerant landscaping.

VI. Trees

- Lewis Tree Service has completed the annual tree trimming and removal work is scheduled to be completed at the end of October and no later than the first part of November, depending on approval of the permit from the City of San Jose.
- Medallion will begin their fall tree trimming (crape myrtles first and then evergreen pears) in October .

VII. Adjournment

The meeting was adjourned at 8:10 p.m. The next Landscape Committee meeting will be **Wed, November 18, 2015.**