

**1600 Hamilton Place Community Association
Landscape Committee Meeting
September 16, 2015**

Committee Members

Maryalice Heim Co-Chair

Others Present

Tim Fitzgerald Medallion Landscaping
Marcia Bacci Homeowner

Open Forum – Ashmeade homeowner was present to inquire about the grading work at her unit. The committee assured her that the re-grading would be done as soon as a contractor was available to complete it. In the meantime, Medallion assured her that, in the meantime, they would make sure that they would trench the landscape bed to help drainage in case of rain.

The open forum is an opportunity for residents to submit landscaping concerns/requests to the committee. If residents cannot attend the open forum, they can submit requests in writing to Bill Hubbard at bhubbard@communitymanagement.com.

I. Call to Order

Co-Chair Sheba Solomon convened the meeting to review ongoing and needed work at 7:05 p.m.

II. Ongoing Work

Review of Maintenance Concerns and Recent New Work

- Medallion will continue ongoing maintenance to include: focusing on tipping back plants from the sidewalks, deadheading as needed, weed control and leaf drop cleanup. They will also continue to tip back new nandina growth above the fence lines.
- Medallion will be fertilizing all camellias and any distressed lorapetalum during this next month.

III. Irrigation

- Medallion continues to monitor manual and automatic controls for the irrigation clocks due to changing weather patterns and the drought. Currently, due to water restrictions, the clocks continue to be set to water the complex two times a week as per State guidelines. **For the July 24 – Aug. 19 billing period, where allocation vs usage was identified (four out of 13 meters), our average conservation was 44.5%.**
- Homeowners will continue to see stressed plants and lawns. Medallion is adjusting irrigation as much as possible and will continue to fertilize plants under duress.
- Satellite clocks -- the two clocks that have failed (one on Ashmeade (“B”) and one by the Club House (“N”)) function manually. Due to water restrictions, Medallion has to set them manually anyway, and will submit a bid for replacement in the fall or when it is appropriate to return to the automatic satellite function of the clocks.
- A third clock that controls water for the islands (under the Redwoods) around the circle was not working as the power to it was disabled (apparently, the original installation wired it directly to a PG&E power vault, which PG&E just disconnected.) Medallion is looking into alternative (non-electric) clock solutions to water these island areas and will submit their recommendation to the Committee and Board of Directors for approval.
- **The committee is working with Medallion to determine cost feasibility of installing high efficiency sprinklers in selected areas to further conserve water.**

IV. Review of Bids

- Four recently Board-approved bids for additional plants at the Foxhall Entrance, replacement tree and new landscaping on Huxley where the Rain tree was removed and replacement of dead plants in another area on Huxley continue to be on hold due to the drought. The go-ahead to plant will be reconsidered in October and will depend on the weather conditions at that time.

V. Long-Term Planning

- Committee is working with Medallion for future long range water conservation methods and drought-tolerant landscaping.

VI. Trees

- The Board recently approved the Lewis Tree Service annual tree trimming and removal work scheduled to be completed in October.
- Medallion will begin their fall tree trimming (crape myrtles first and then evergreen pears) in the next month.

VII. Adjournment

The meeting was adjourned at 7:50 p.m. The next Landscape Committee meeting will be on **Wednesday, October 21, 2015.**