

**1600 Hamilton Place Community Association  
Landscape Committee Meeting  
July 15, 2015**

**Committee Members**

Sheba Solomon	Co-Chair
Maryalice Heim	Co-Chair

**Others Present**

Tim Fitzgerald	Medallion Landscaping
Brian Finerty	Board Member

Open Forum – No one present

The open forum is an opportunity for residents to submit landscaping concerns/requests to the committee. If residents cannot attend the open forum, they can submit requests in writing to Bill Hubbard at [bhubbard@communitymanagement.com](mailto:bhubbard@communitymanagement.com).

**I. Call to Order**

Co-Chair Maryalice Heim convened the meeting to review ongoing and needed work at 7:05 p.m.

**II. Ongoing Work**

**Review of Maintenance Concerns and Recent New Work**

- Medallion will continue Summer maintenance to include: detailed landscaping that will focus on tipping back plants from the sidewalks, deadheading as needed and weed control. They will also focus on tipping back new nandina growth above the fence lines.
- Medallion is fertilizing all camellias monthly and will assess all camellias for plant health quarterly.

**III. Irrigation**

- Medallion continues to monitor manual and automatic controls for the irrigation clocks due to changing weather patterns. Due to current water restrictions, the clocks are manually set to water the complex two times a week per State guidelines.
- Homeowners will see some stressed plants and lawns due to the drought and dry weather conditions. Medallion is adjusting irrigation as much as possible within the state and local guidelines and will continue to fertilize plants under duress.
- The satellite clocks are being monitored for performance. There are two clocks that have failed (one on Ashmeade –“B” and one by the Club House “N”) but they do function if they are set manually. Due to water restrictions, Medallion has to set them manually anyway, but will submit a bid for replacement.
- Committee asked Medallion about feasibility of installing new water efficient nozzles as others fail. Medallion will check on cost and feasibility.

**IV. Review of Bids**

- Medallion will complete the three Board-approved bids to replace dead plants and a tree on Ashmeade and additional complex mulching in July. The two committee bids to replace a dead Osmanthus on Huxley and a dead Carex on Greenwich (with dietes) have been completed.
- Medallion will complete the four recent Board-approved bids by mid August: Additional plants at the Foxhall Entrance, replacement tree and new landscaping on Huxley where the Rain tree will be removed and replacement of dead plants in another area on Huxley.

**V. Long-Term Planning**

- Committee is working with Medallion to identify future landscape projects with reduced water needs.

**VI. Trees**

- Lewis Tree Service obtained tree removal permit from the City of San Jose for the damaged Golden Rain Tree on Huxley. Removal is scheduled for July 23 and stump grinding on July 29. This will be followed by re-landscaping that area.
- Lewis Tree Service will begin their annual tree assessment in July and will submit a bid for tree trimming in September for work to be completed in October.

**VII. Adjournment**

The meeting was adjourned at 8:55 p.m. The next Landscape Committee meeting will be on **Wednesday, Aug 19, 2015**.