

**1600 Hamilton Place Community Association
Landscape Committee Meeting
June 17, 2015**

Committee Members

Sheba Solomon Co-Chair

Others Present

Tim Fitzgerald Medallion Landscaping
Lou Contreras Medallion Landscaping

Open Forum – Ashmeade homeowner requesting grading of area in front of unit to facilitate proper drainage away from property. Medallion was already aware of the problem and will re-assess and provide recommendations to the Board.

The open forum is an opportunity for residents to submit landscaping concerns/requests to the committee. If residents cannot attend the open forum, they can submit requests in writing to Bill Hubbard at bhubbard@communitymanagement.com.

I. Call to Order

Co-Chair Sheba Solomon convened the meeting to review ongoing and needed work at 7:00 p.m.

II. Ongoing Work

Review of Maintenance Concerns and Recent New Work

- Medallion completed pruning and opening up of two large holly hedges, many of the photinia, and xylosma.
- Medallion will continue to detail landscape focusing on tipping back plants from the sidewalks, deadheading as needed; and weed control. They will also focus on tipping back new nandina growth above the fencelines.
- Medallion will hard prune two large photinia hedges in the Greenwich parking areas to provide visibility for cars.
- Medallion is fertilizing all camellias monthly and will assess all camellias for plant health quarterly.

III. Irrigation

- Medallion continues to monitor manual and automatic controls for the irrigation clocks due to changing weather patterns. Currently, due to water restrictions, the clocks are being manually set to water the complex two times a week.
- Homeowners will see some stressed plants and lawns due to the drought and dry weather conditions. Medallion is adjusting irrigation as much as possible and will continue to fertilize plants under duress.
- Medallion is still waiting for definitive requirements for water restrictions from the water district to determine guidelines for water reduction, and they are prepared to meet city requirements when mandated.
- The satellite clocks are being monitored for performance. There are two clocks that have failed (one on Ashmeade and one by the Club House) but they do function if they are set manually. Due to water restrictions, Medallion has to set them manually anyway and they will be replaced later this summer.

IV. Review of Bids

- Medallion will complete three Board-approved bids to replace dead plants and a tree on Ashmeade; mulch; and two committee bids to replace a dead osmanthus on Huxley and a dead carex on Greenwich (with dietes). Work is expected to be completed in July.

V. Long-Term Planning

- Committee asked Medallion to provide suggestions for alternate landscaping for large grassy areas that might be affected by water restrictions.
- The committee is still waiting to hear from Lewis Tree Service on the permit submitted to the city, per the board's request, to remove a damaged Rain tree on Huxley. Once the permit has been approved and the tree and stump have been removed, Medallion will provide a bid to re-landscape the area.

VI. Adjournment

The meeting was adjourned at 8:30 p.m. The next Landscape Committee meeting will be on **Wednesday, July 15, 2015**.