

**1600 Hamilton Place Community Association
Landscape Committee Meeting
May 20, 2015**

Committee Members

Sheba Solomon	Co-Chair
Maryalice Heim	Co-Chair

Others Present

Tim Fitzgerald	Medallion Landscaping
Lou Contreras	Medallion Landscaping
Brian Finerty	Member, Board of Directors

Open Forum - No Homeowners present

The open forum is an opportunity for residents to submit landscaping concerns/requests to the committee. If residents cannot attend the open forum, they can submit requests in writing to Bill Hubbard at bhubbard@communitymanagement.com.

I. Call to Order

Co-Chair Maryalice Heim convened the meeting to review ongoing and needed work at 7:06 p.m.

Tim Fitzgerald has been promoted to a new position as district manager for Medallion, and introduced the committee to his replacement, Lou Contreras, who will be working closely with Tim to become familiarized with our complex.

II. Ongoing Work

Review of Maintenance Concerns and Recent New Work

- Medallion's focus will be to detail roses and other plants, trimming and deadheading as needed; and will work on weed control.
- Medallion will hard prune large shrubs (xylosma, photinia).
- Board-approved work completed: this included turf removal and over-sized hedge replacements with drought-tolerant plants.

III. Irrigation

- Medallion continues to monitor manual and automatic controls for the irrigation clocks due to changing weather patterns. Currently the clocks are programmed to water the complex two times a week.
- Homeowners will see some stressed plants and lawns due to the drought and dry weather conditions. Medallion is adjusting irrigation as much as possible and will continue to fertilize plants under duress.
- Medallion is waiting for the water district to determine guidelines for water reduction, and they are prepared to meet city requirements when mandated.
- The satellite clocks are being monitored for performance. Medallion will be replacing two clocks that failed: one on Ashmeade and one by the Club House.

IV. Review of Bids

- Committee-approved bids for Medallion will be completed the first week of June.

V. Long-Term Planning

- The annual kikuyu removal and lawn re-seeding will not be completed this year due to the drought conditions.
- Board reviewed the bid from Ray's Steam Cleaning Service for power washing the complex. The decision was made to hold the bid and not proceed with the project this year due to drought conditions.

VI. Trees

- Medallion will treat the Hackberry trees for Aphid control. Plum trees have been sprayed to reduce fruit production and drop.
- Lewis Tree Service has submitted a permit to the city, per the board's request, to remove a damaged Rain tree on Huxley. Once the permit has been approved and the tree and stump have been removed, Medallion will provide a bid to re-landscape the area.

VII. Adjournment

The meeting was adjourned at 9:02 p.m. The next Landscape Committee meeting will be on **Wednesday, June 17, 2015**.