

**1600 Hamilton Place Community Association
Landscape Committee Meeting
November 19, 2014**

Committee Members

Maryalice Heim Co-Chair
Sheba Soloman Co-Chair

Others Present

Tim Fitzgerald Medallion Landscaping
Brian Finerty Member, Board of Directors

Open Forum - No Homeowners present

The open forum is an opportunity for residents to submit landscaping concerns/requests to the committee. If residents cannot attend the open forum, they can submit requests in writing to Bill Hubbard at bhubbard@communitymanagement.com.

I. Call to Order

Co-Chair Maryalice Heim convened the meeting to review ongoing and needed work at 7:06 pm

II. Ongoing Work

Review of Maintenance Concerns and Recent New Work

- Medallion will focus on leaf debris clean up throughout the complex
- Medallion will continue to rake and clean up debris from plants under all the Redwood Trees
- Winter maintenance will include the annual pruning of the Crepe Myrtle and Pear trees and hard pruning large shrubs to keep them size appropriate for the landscape beds

III. Irrigation

- Medallion is currently monitoring manual and automatic controls for the Winter transition
- Medallion will continue to monitor and repair irrigation as necessary

IV. Review of Bids

- Committee reviewed bids for work to be completed during the first quarter of 2015. These will be approved and forwarded to Medallion for scheduling.

V. Long-Term Planning

- Committee has submitted a long term (four year) composite plan for landscape renovation to include turf and large hedge removals to begin in 2015. The committee will submit recommended areas to be completed in 2015 for Board approval.

VI. Trees

- Lewis Tree Service will file for a landscape adjustment permit to remove the four declining Sycamore trees on Greenwich on Friday Nov 21 and will include the Board's cover letter with their application and documentation
- Lewis Tree Service will start the 2014 tree trimming project on Dec 8 and should be completed by the end of the month.

VII. Adjournment

The meeting was adjourned at 8:26 p.m. The next Landscape Committee meeting will be on **Wednesday, January 21, 2014**

There will be no meeting in December 2014