

**1600 Hamilton Place Community Association
Landscape Committee Meeting
October 15, 2014**

Committee Members

Maryalice Heim Co-Chair
Sheba Soloman Co-Chair

Others Present

Tim Fitzgerald Medallion Landscaping
Brian Finerty Member, Board of Directors

Open Forum - No Homeowners present

The open forum is an opportunity for residents to submit landscaping concerns/requests to the committee. If residents cannot attend the open forum, they can submit requests in writing to Bill Hubbard at bhubbard@communitymanagement.com.

I. Call to Order

Co-Chair Maryalice Heim convened the meeting to review ongoing and needed work at 7:04pm

II. Ongoing Work

Review of Maintenance Concerns and Recent New Work

- Medallion has completed summer growth control trimming
- Medallion's focus will be leaf debris clean up throughout the complex
- Medallion will rake and clean up debris from plants under all the Redwood Trees

- **Irrigation**
- Medallion confirmed that controller clocks are set to water 3 times a week
- Medallion will continue to monitor and repair irrigation as necessary

Review of Bids

- Committee reviewed Bids for work completed the first part of October. A few remaining bids will be completed by month end
- Medallion has completed treating Kikuyu Grass in lawns areas on Greenwich (along Leigh Ave)
- Medallion will prepare a bid to treat more Kikuyu Grass in other lawn areas throughout the complex
- Committee requested Medallion to prepare bids for 2015
- **Long Term Planning**
- Committee will work with the Board to set priorities for 2015 work

Trees

- Lewis Tree Service will send a revised tree trimming bid for approval in November. They will also revise the tree removal bid for 2014 from 2 Sycamore Trees to 4 Sycamore Trees on Greenwich
- Committee requested Lewis to confirm date of tree trimming/ tree removals for 2014

III. Adjournment

The meeting was adjourned at 8:30 p.m. The next Landscape Committee meeting will be on **Wed, November 19 2014.**