

**1600 Hamilton Place Community Association  
Landscape Committee Meeting  
July 16, 2014**

**Committee Members**

Maryalice Heim      Co-Chair  
Sheba Soloman      Co-Chair

**Others Present**

Tim Fitzgerald      Medallion Landscaping  
Brian Finerty      Member, Board of Directors

Open Forum – No one in attendance

The open forum is an opportunity for residents to submit landscaping concerns/requests to the committee. If residents cannot attend the open forum, they can submit requests in writing to Bill Hubbard at [bhubbard@communitymanagement.com](mailto:bhubbard@communitymanagement.com).

**I. Call to Order**

Co-Chair Maryalice Heim convened the meeting to review ongoing and needed work at 7:08 p.m.

**II. Ongoing Work**

**Review of Maintenance Concerns and Recent New Work**

- Medallion will continue to focus on cleaning up the Liquid Amber balls from the landscaped areas and continue ongoing weed control. Fungus control for affected lawn areas has been completed.
- Medallion will continue summer growth control trimming.
- Medallion has completed treating select plants for insect infestations.

**Irrigation**

- Medallion has completed irrigation repairs on pipe breaks for areas on Greenwich, Ashmead, and Donovan. They will repair a lateral line on Huxley that was broken by the plumbers.
- Medallion will continue to cut back watering due to drought conditions.
- Medallion will continue to monitor and repair irrigation as necessary.

**Review of Bids**

- Committee approved 14 replacement bids for plants that have died throughout the complex.
- Committee requested Medallion to submit bids for Board approval to re-landscape the gas trench area on Foxhall, the area on Huxley where the Liquid Amber tree fell, the area on HX damaged by the plumbing repair, and the areas on Ashmead where the 2 Pear trees will be removed.

**Long Term Planning**

- Committee is finalizing a long-term plan for landscape improvements throughout the complex, consistent with past long term plans, and will present recommendations to the board at the August meeting. These include removal of smaller turf areas as well as removal of hedges whose size is inappropriate for the landscape beds, requiring excessive pruning.

**Trees**

- At the Board's request, Lewis Tree Service filed a permit request with the City of San Jose on 4-30-14 to remove the two Pear trees located at 1824 and 1826 Ashmeade that are causing damage to the building. Lewis Tree Service will contact the Committee once the permit has been approved and provide a date for the tree removals.
- Lewis Tree Service will start their annual tree inventory and assessment for 2014 the week of July 14<sup>th</sup>.
- Committee will follow up with Lewis Tree Service to review their assessments

**III. Adjournment**

The meeting was adjourned at 9:20 p.m. The next Landscape Committee meeting will be on **Wed, August 20, 2014**.