

**1600 Hamilton Place Community Association
Landscape Committee Meeting
June 18, 2014**

Committee Members

Maryalice Heim Co-Chair
Sheba Solomon Co-Chair

Others Present

Tim Fitzgerald Medallion Landscaping
Brian Finerty Member, Board of Directors

Open Forum – No one in attendance

The open forum is an opportunity for residents to submit landscaping concerns/requests to the committee. If residents cannot attend the open forum, they can submit requests in writing to Bill Hubbard at bhubbard@communitymanagement.com.

I. Call to Order

Co-Chair Maryalice Heim convened the meeting to review ongoing and needed work at 7:00 p.m.

II. Ongoing Work

Review of Maintenance Concerns and Recent New Work

- Medallion will continue to focus on cleaning up the Liquid Amber balls from the landscaped areas and weed and fungus control for affected lawn areas
- Medallion will continue trimming plants, including carex grass, fleabane and flax
- Medallion will treat plants compromised by insect infestations

Irrigation

- Medallion has completed the repair for the clock malfunction on Ashmeade
- Medallion will repair irrigation pipe breaks for areas on Greenwich, Ashmead, Donovan and Huxley
- Medallion has cut back watering for some areas due to drought conditions
- Medallion will continue to monitor and repair irrigation as necessary

Review of Bids

- Board requested that Board approvals for beginning the new long-term landscape renovation project be delayed until Fall due to our current drought conditions.
- Committee approved 2 landscape bids that are located in shady areas that, per Medallion, would not require additional water; in addition, committee approved a bid to raise a valve box that poses to be a trip hazard.

Long Term Planning

- Committee is finalizing a long-term plan for landscape improvements throughout the complex, consistent with previous long-term projects, and will present recommendations to the Board at the July meeting.

Trees

- Lewis Tree Service, at the Board's request, filed a permit request with the City of San Jose on 4-30-14 to remove the two Pear trees located at 1824 and 1826 Ashmeade that are causing damage to the building. Lewis Tree Service will contact the Committee once the permit has been approved and provide a date for the tree removals. Once the trees are removed, Committee will work with Medallion to complete any landscaping improvements to these areas.
- Committee will follow up with Lewis Tree Service to confirm the date for the annual tree inventory and assessment for 2014-2015.

III. Adjournment

The meeting was adjourned at 8:40 p.m. The next Landscape Committee meeting will be on **Wednesday, July 16, 2014**.