

**1600 Hamilton Place Community Association
Landscape Committee Meeting
May 21, 2014**

Committee Members

Maryalice Heim Co-Chair

Others Present

Tim Fitzgerald Medallion Landscaping
Brian Finerty Member, Board of Directors

Open Forum – No one in attendance

The open forum is an opportunity for residents to submit landscaping concerns/requests to the committee. If residents cannot attend the open forum, they can submit requests in writing to Bill Hubbard at bhubbard@communitymanagement.com.

I. Call to Order

Co-Chair Maryalice Heim convened the meeting to review ongoing and needed work at 7:00 p.m.

II. Ongoing Work

Review of Maintenance Concerns and Recent New Work

- Medallion will focus on cleaning up the Liquid Amber balls from the landscaped areas and start weed and fungus control for affected lawn areas
- Medallion will continue growth control trimming
- Medallion has completed the annual mulching. Committee will check the complex to identify any other areas that will require mulching this year and request a separate bid
- Medallion has completed the hard pruning of the Abelia and Xylosma hedges
- Medallion has completed aerating the lawns

Irrigation

- Medallion has completed repairing the water leak on one of the Redwood islands and is working on another island to repair a leaking valve
- Medallion is working on a clock malfunction on Ashmeade and will water manually until repaired
- Medallion will continue to monitor and repair irrigation as necessary

Review of Bids

- Reviewed the Board approved revised bid for the Greenwich entrance
- Informed Medallion that the Board did not approve our request to do the first phase of the Ashmead composite bid due to the painting project that is due to begin in June.
- Reviewed requested bids and asked Medallion to submit prior to the next landscape meeting

Long Term Planning

- The committee has reviewed the landscape bids for long-term turf and hedge removals with Medallion. A second round of reviews will commence in May. Based on these reviews, the committee will submit recommendations to the Board for assigning the work over a three-year period.

Trees

- Lewis Tree Service has filed a permit request with the City of San Jose to remove the two Pear trees located at 1824 and 1826 Ashmeade that are causing damage to the building, per the Board's request. Lewis Tree Service will contact the Committee once the permit has been approved and provide a date for the tree removals.
- Lewis Tree Service completed the first round of fertilizing the 3 declining Redwood trees at the main entrance and has recommended a second application in six months
- Committee has requested Lewis Tree Service to include the Redwood trees around the circle as part of their annual inventory and assessment

III. Adjournment

The meeting was adjourned at 8:30 p.m. The next Landscape Committee meeting will be on **Wednesday, June 18, 2014**.