

**1600 Hamilton Place Community Association  
Landscape Committee Meeting  
April 16, 2014**

**Committee Members**

Sheba Solomon           Co-Chair  
Maryalice Heim         Co-Chair

**Others Present**

Tim Fitzgerald         Medallion Landscaping  
Brian Finerty          Member, Board of Directors

Open Forum – Two Ashmeade homeowners were in attendance

One homeowner had three concerns: (1) the three declining Redwood trees at the main entrance of the complex at Leigh and Hamilton Place; (2) the dying raphs at the Ashmeade mailboxes; and (3) requested the committee to remove the rosemary plants in the garage planters. The committee will ask Lewis Tree Service to assess the trees and send a recommendation to the Board of Directors. In addition, the committee requested bids to (1) re-landscape the Ashmeade mailbox area, removing the raphs, and (2) remove the rosemary plants in the garage planters. The existing newly-planted nandina compactas will be mulched.

A second homeowner expressed disappointment about the raph removals in the garage planters without first notifying the homeowners. Committee explained that it is not a requirement to notify homeowners and that the removal reflected the Board vision for replacing landscaping at garage planters with more size-appropriate plants consistent with the other garage planters in the complex. In addition, the Committee mentioned that both landscape committee minutes and board minutes are posted on the association's website.

The open forum is an opportunity for residents to submit landscaping concerns/requests to the committee. If residents cannot attend the open forum, they can submit requests in writing to Bill Hubbard at [bhubbard@communitymanagement.com](mailto:bhubbard@communitymanagement.com).

**I. Call to Order**

Co-Chair Maryalice Heim convened the meeting to review ongoing and needed work at 7:20 p.m.

**II. Ongoing Work**

**Review of Maintenance Concerns and Recent New Work**

- Medallion is focusing on cleaning the landscape beds in preparation for the annual mulching to begin in early May
- Medallion will continue to hard prune Abelia and Xylosma hedges
- Medallion has completed lawn fertilization and will begin to aerate the lawns

**Irrigation**

- Medallion has completed the repair of the irrigation lines on Greenwich behind the fence along the creek trail
- Medallion confirmed that the clocks are on satellite control
- Medallion will continue to monitor and repair irrigation as necessary

**Review of Bids**

- Reviewed approved Board and Committee approved bids for improvements throughout the complex
- Medallion has completed the landscape project on Greenwich by the gas leak area.
- Requested revision to the previously-approved Greenwich entrance bid because (1) the concrete curb encompassed a larger area than originally anticipated; (2) more plants were damaged than anticipated; and (3) the paths need to be re-leveled and the framing boards need to extend fully to the curb.

**Long Term Planning**

- The committee has reviewed the landscape bids for long-term turf and hedge removals with Medallion. A second round of reviews will commence in May. Based on these reviews, the committee will submit recommendations to the Board for assigning the work over a three-year period.

**Trees**

- Lewis Tree Service has filed a permit request with the City of San Jose to remove the two Pear trees on Ashmeade that are causing damage to the building, per the Board's request. Lewis Tree Service will contact the Committee once the permit has been approved and provide a date for the tree removals.

**III. Adjournment**

The meeting was adjourned at 8:50 p.m. The next Landscape Committee meeting will be on **Wednesday, May 21, 2014**.