

**1600 Hamilton Place Community Association
Landscape Committee Meeting
March 18, 2014**

Committee Members

Sheba Solomon Co-Chair
Maryalice Heim Co-Chair

Others Present

Tim Fitzgerald Medallion Landscaping

Open Forum – No one in attendance

The open forum is an opportunity for residents to submit landscaping concerns/requests to the committee. If residents cannot attend the open forum, they can submit requests in writing to Bill Hubbard at bhubbard@communitymanagement.com.

I. Call to Order

Co-Chair Maryalice Heim convened the meeting to review ongoing and needed work at 7:00 p.m.

II. Ongoing Work

Review of Maintenance Concerns and Recent New Work

- Medallions focus is cleaning landscaped areas in preparation for the annual mulching
- Medallion has completed their tree trimming with the exception of a few Pear trees which will be completed by the end of this month
- Medallion has completed trimming frost-damaged plants and will continue to hard prune hedges as needed
- Medallion has completed the large debris clean up under the Redwood trees.

Irrigation

- Medallion will submit a bid for the broken irrigation lines on Greenwich behind the fence along the creek trail
- Medallion has set the watering schedule for the complex at two 2 times per week
- Medallion will continue to monitor and repair irrigation as necessary

Review of Bids

- Reviewed approved Board bids and four approved Committee bids for improvements throughout the complex
- Medallion has started the landscaping project on Greenwich by the gas leak area

Long Term Planning

- The committee will review landscape bids for long-term turf and hedge removals with Medallion

Trees

- The City of San Jose has approved the Eucalyptus tree at the Greenwich entrance for removal. Lewis Tree Service has scheduled the removal for March 26th and Medallion will follow through with a landscape proposal for this area.
- Lewis Tree Service will file for a permit in March to remove the two Pear trees on Ashmead, that are causing damage to the building, per the Board's request.

III. Adjournment

The meeting was adjourned at 8:45 p.m. The next Landscape Committee meeting will take place on **Wednesday, April 16, 2014.**