

**1600 Hamilton Place Community Association
Landscape Committee Meeting
February 19, 2014**

Committee Members

Sheba Solomon Co-Chair
Maryalice Heim Co-Chair

Others Present

Tim Fitzgerald Medallion Landscaping
Brian Finerty Member, Board of Directors

Open Forum – No one in attendance

The open forum is an opportunity for residents to submit landscaping concerns/requests to the committee. If residents cannot attend the open forum, they can submit requests in writing to Bill Hubbard at bhubbard@communitymanagement.com.

I. Call to Order

Co-Chair Sheba Solomon convened the meeting to review ongoing and needed work at 7:00 p.m.

II. Ongoing Work

Review of Maintenance Concerns and Recent New Work

- Medallion's focus is on the trimming of Pear trees, frost damaged plants and cleaning landscaped areas in preparation for the yearly mulching
- Medallion will also start to hard prune hedges as needed and clean up the large debris under Redwood trees.

Irrigation

- Medallion informed the committee that all of the irrigation clocks are working properly and they are programmed to water the complex one day per week during the current season
- Medallion will repair broken irrigation lines on the creek-side of the fence on Greenwich Court

Review of Bids

- Reviewed approved Board bids and Committee bids for improvements throughout the complex
- Committee requested Medallion to prepare a bid for the gas leak area on Ashmead as soon as the area has been approved for re-landscaping.

Long Term Planning

- On going identification of turf and hedge removals throughout the complex

Trees

- The City of San Jose has scheduled a hearing on Feb. 26, 2014 for the removal of the Eucalyptus tree that impacts the asphalt slope, causing standing water at the Greenwich entrance. Once approved, Lewis Tree service will schedule the removal for the first part of March and Medallion will follow up with a bid for landscape improvement in this area.
- Lewis Tree Service will file for a permit to remove the 2 Pear trees on Ashmead, that are causing structural damage to the buildings, per the Board's request

III. Adjournment

The meeting was adjourned at 8:00 p.m. The next Landscape Committee meeting will take place on **Tuesday, March 18, 2014**