

**1600 Hamilton Place Community Association
Landscape Committee Meeting
November 20, 2013**

Committee Members

Sheba Solomon Co-Chair
Maryalice Heim Co-Chair

Others Present

Tim Fitzgerald Medallion Landscaping
Brian Finerty Member, Board of Directors

Open Forum – No one in attendance

The open forum is an opportunity for residents to submit landscaping concerns/requests to the committee. If residents cannot attend the open forum, they can submit requests in writing to Bill Hubbard at bhubbard@communitymanagement.com.

I. Call to Order

Co-Chair Sheba Solomon convened the meeting to review ongoing and needed work at 7:00 p.m.

II. Ongoing Work

Review of Maintenance Concerns and Recent New Work

- Medallion will continue to focus on the leaf and debris clean up throughout the complex.
- The 2013 Kikuyu grass reseeding project is completed; Medallion will continue to monitor and re-seed grass and spot spray for kikuyu re-growth as needed.

Irrigation

- Medallion continues to monitor and repair irrigation as necessary.

Review of Bids

- Medallion provided bids for replacement trees and areas that need to be either re-seeded or re-landscaped due to the 2013 tree removals. Some replacement trees are approved for locations where trees were removed; other approved tree locations are in new areas.
- The committee approved bids for landscaping upgrades throughout the complex to commence in January 2014.

Long Term Planning

- The committee will work with Medallion to designate large hedge removal and turf removals areas to occur over a three-year period.
- Medallion is recommending that we treat invasive bent grass in the same manner that we treat kikuyu grass.

Trees

- Lewis Trees will be trimming five additional large trees in mid-December per previous Board approval.
- The large Eucalyptus at the Greenwich entrance has been approved for removal by the Board due to root damage to water drainage at that location, causing standing water. Lewis Trees will be completing the permit process, which includes replacement tree locations, with the City of San Jose mid-December so work can commence in 2014.

III. Adjournment

The meeting was adjourned at 8:30 p.m. The next Landscape Committee meeting will take place on Wednesday, January 15.