

**1600 Hamilton Place Community Association
Landscape Committee Meeting
October 16, 2013**

Committee Members

Sheba Solomon Co-Chair
Maryalice Heim Co-Chair

Others Present

Tim Fitzgerald Medallion Landscaping
Brian Finerty Member, Board of Directors

Open Forum – No one in attendance

The open forum is an opportunity for residents to submit landscaping concerns/requests to the committee. If residents cannot attend the open forum, they can submit requests in writing to Bill Hubbard at bhubbard@communitymanagement.com.

I. Call to Order

Co-Chair Maryalice Heim convened the meeting to review ongoing and needed work at 7:00 p.m.

II. Ongoing Work

Review of Maintenance Concerns and Recent New Work

- Medallion continues to tip back summer plant growth; and will now begin to focus on the Fall leaf and debris clean up throughout the complex.
- The 2013 Kikuyu grass reseeded project is nearly completed; Medallion will monitor and re-seed grass and spot spray for kikuyu re-growth as needed.
- Medallion changed their mow day to Wednesday.

Irrigation

- Medallion has resolved various irrigation issues throughout the complex due to aging irrigation software, plumbing and invasive large tree roots.
- Medallion continues to monitor and repair irrigation as necessary.

Review of Bids

- Medallion will provide bids for replacement trees and areas that need to be either re-seeded or re-landscaped due to the 2013 tree removals. Some replacement trees are approved for locations where trees were removed; other approved tree locations are in new areas.

Long Term Planning

- Medallion will submit bids for requested landscaping to commence in January 2014 for the Committee's and Board's review and approval.

Trees

- Lewis Tree Service has cut back the roots of the two Hackberry trees by main pool to forestall and avoid damage to the pool decking. The cement path will now be replaced.
- The 2013 large tree trimming and removals project (approved by the Board) is near completion. The area on Ashmead was delayed due to the recent re-seeding and the tree work will be completed once the new lawns can withstand traffic.
- The large Eucalyptus at the Greenwich entrance has been approved for removal by the Board due to root damage to water drainage at that location, causing standing water. The Committee will work with Medallion to identify tree replacements required by the City of San Jose for permit approval.

III. Adjournment

The meeting was adjourned at 8:30 p.m. The next Landscape Committee meeting will take place on Wednesday, November 20, 2013. There will be no meeting in December.