

**1600 Hamilton Place Community Association
Landscape Committee Meeting
September 18, 2013**

Committee Members

Sheba Solomon Co-Chair
Maryalice Heim Co-Chair

Others Present

Tim Fitzgerald Medallion Landscaping
Brian Finerty Member, Board of Directors

I. Open Forum – Homeowner from Ashmeade in attendance.

Homeowner requested to have tree adjacent to garage removed. The tree is too close to the garage door and homeowner has trouble avoiding tree while entering and exiting garage. Medallion will review.

The open forum is an opportunity for residents to submit landscaping concerns/requests to the committee. If residents cannot attend the open forum, they can submit requests in writing to Bill Hubbard at bhubbard@communitymanagement.com.

II. Call to Order

Co-Chair Maryalice Heim convened the meeting to review ongoing and needed work at 7:00 p.m.

III. Ongoing Work

Review of Maintenance Concerns and Recent New Work

- Medallion is working on tipping back summer growth and deadheading carpet roses and trimming Loropetalums.
- Recent reseeding related to kikuyu grass and tree removal areas has been completed. Spotty grass areas have been reseeded. Medallion continues to spot-spray kikuyu grass that has re-surfaced in the lawns since the reseeding and will monitor and spray again as needed.

Irrigation

- Medallion continues to monitor and repair irrigation as necessary.

Review of Bids

- Committee has approved 16 bids for various areas to be completed in October.
- The 2013 kikuyu grass removal project for areas on Ashmeade along Leigh Avenue and selected areas on Huxley has begun. Reseeding these areas is scheduled for early October.

Long Term Planning

- Committee asked Medallion for additional bids for the last quarter in 2013.
- Recommendations for work to be done in 2014 have been submitted and Medallion will submit these bids for approval at the January meetings.

Trees

- Lewis Tree Service will work with contractor to determine extent of damage being done by Hackberry trees in main pool area and subsequent recommendation for a solution.
- The annual tree trimming and removals (approved by the Board) will begin the last two weeks in September
- Committee and Medallion will review areas for replacement trees

IV. Adjournment

The meeting was adjourned at 8:15 p.m. The next Landscape Committee meeting will take place on Wednesday, October 16, 2013.