

**1600 Hamilton Place Community Association
Landscape Committee Meeting
June 12, 2013**

Committee Members

Sheba Solomon Co-Chair
Maryalice Heim Co-Chair

Others Present

Tim Fitzgerald Medallion Landscaping
Brian Finerty Member, Board of Directors

- I. **Open Forum** – A home owner on Donovan Ct requested to have the Sycamore tree in front their unit treated for fungus as well as the other Sycamore trees in the complex. Committee will follow up with Lewis Tree Service.

The open forum is an opportunity for residents to submit landscaping concerns/requests to the committee. If residents cannot attend the open forum, they can submit requests in writing to Bill Hubbard at bhubbard@communitymanagement.com

II. Call to Order

Co-Chair Maryalice Heim convened the meeting to review ongoing and needed work at 7:15 p.m.

III. Ongoing Work

Review of Maintenance Concerns and Recent New Work

- Medallion will continue to focus on weed control, trimming / tipping back plants (e.g., ferns, carex grasses, lorapetalums and westringias), snail baiting, and fertilizing camellias and other struggling plants (to see if this will reverse their decline).
- Medallion will complete the second round of reseeding grass areas in June

Irrigation

- Medallion will continue to monitor and repair irrigation as required

Review of Bids

- The committee approved 13 bids throughout the complex
- The committee reviewed scope of work approved by the Board at the recent meeting (5 bids). Kikuyu grass project (one of the 5 bids) will commence in late August.
- Medallion will replace plants that are under warranty by the first week in July

Long Term Planning

- Committee is planning recommendations for the Board for 2014 to encompass mature hedge removals and small turf removals

Trees

- Lewis Tree will begin their assessment for 2013 tree trimming and removals on July 24th to include the two Hackberry Trees by the main pool (due to sidewalk damage from their roots). From the assessment, Lewis will submit a plan for the Board's approval.

IV. Adjournment

The meeting was adjourned at 8:45 p.m. The next Landscape Committee meeting will take place on Wednesday, July 17, 2013