

**1600 Hamilton Place Community Association
Landscape Committee Meeting
March 20, 2013**

Committee Members

Sheba Solomon Co-Chair

Others Present

Tim Fitzgerald Medallion Landscaping
Brian Finerty Member, Board of Directors

I. Open Forum – No one present

The open forum is an opportunity for residents to submit landscaping concerns/requests to the committee. If residents cannot attend the open forum, they can submit requests in writing to Bill Hubbard at bhubbard@communitymanagement.com.

II. Call to Order

Co-Chair Sheba Solomon convened the meeting to review ongoing and needed work at 7:00 p.m.

III. Ongoing Work

Review of Maintenance Concerns and Recent New Work

- Medallion's focus is to hardprune selected xylosma, escallonia and photinia hedges and clean up planting beds throughout the complex in preparation for mulching in the spring.
- Medallion has completed trimming the evergreen pear trees and crape myrtles.
- Medallion will be re-landscaping areas where hedges have been removed in Greenwich and Ashmeade as soon as the fence painting is complete. Medallion hopes to plant these areas by the end of March.
- March Board landscape approvals addressed re-seeding lawns and re-landscaping areas where trees were removed. This work will be completed in March once the fence painting is complete.

Irrigation

- Medallion continues to problem-solve irrigation issues as they arise – most recently, wire traces and irrigation repairs were completed on some of the islands around the circle.

Review of Bids

- Committee reviewed and approved bids for improvements at 8 areas throughout the complex to commence in April.

Long Term Planning

- Committee is planning recommendations for the Board for 2014 to encompass mature hedge removals, small turf removals, kikuyu grass removal and control; pool area re-landscaping (once new decking has been completed); and problematic tree removals and replacements.

Trees

- Committee will work with Lewis Tree for a plan for 2014 tree trimming and removals.

IV. Adjournment

The meeting was adjourned at 9:00 p.m. The next Landscape Committee meeting will take place on Wednesday, April 17, 2013.