

**1600 Hamilton Place Community Association  
Landscape Committee Meeting  
October 17, 2012**

**Committee Members**

Maryalice Heim            Co-Chair  
Sheba Solomon            Co-Chair

**Others Present**

Tim Fitzgerald            Medallion Landscaping  
Brian Finerty              Board of Directors Member

**I. Open Forum** – No one present

The open forum is an opportunity for residents to submit landscaping concerns/requests to the committee. If residents cannot attend the open forum, they can submit requests in writing to Bill Hubbard at [bhubbard@communitymanagement.com](mailto:bhubbard@communitymanagement.com).

**II. Call to Order**

Co-Chair Maryalice Heim convened the meeting to review ongoing and needed work at 7:05 p.m.

**III. Ongoing Work**

**Review of Maintenance Concerns and Recent New Work**

- During these Fall months, Medallion's focus will be on cleaning up leaves throughout the complex.
- Kikuyu Grass areas on Greenwich and Huxley will be reseeded the week of October 22.
- Medallion will remove the fireblight-infected branches on all Pear Trees during the fall/winter pruning. We can expect this to be done once the leaf clean-up is completed.

**Irrigation**

- Medallion confirmed that they have an irrigation technician on site once a week. The technician does not change clock settings – if this is needed, Medallion's supervisor for our complex makes these changes.
- Medallion completed irrigation repairs under the Redwoods on the island due to roots; a main valve repair; and repair of two broken lateral lines on Donovan and Greenwich.
- Board-approved bid to repair, replace and add irrigation components to selected areas is scheduled for completion.

**Review of Bids**

- Committee-approved bids include covering below-ground level drains with rocks to prevent clogged drains; replacement of plants in various locations that have died.
- Previous committee-approved work was reviewed for completion. Committee will need to verify final completion.

**Long Term Planning**

- Committee is developing recommendations for the next calendar year that will identify areas for landscape improvements, mature hedge replacements and turf removal.

**Trees**

- Medallion has completed a revised tree replacement map that Nathan Lewis will submit to the City of San Jose for permit approval.

**IV. Adjournment**

The meeting was adjourned at 8:05 p.m. Due to the Thanksgiving holiday, the next Landscape Committee meeting will take place on Wednesday, **November 14, 2012**, instead of Wednesday, November 21.