

**1600 Hamilton Place Community Association
Landscape Committee Meeting
June 20, 2012**

Committee Members

Sheba Solomon	Co-Chair
Maryalice Heim	Co-Chair

Others Present

Tim Fitzgerald	Medallion Landscaping
Brian Finerty	Board of Directors Member

I. Open Forum

No one present for the Open Forum

The open forum is an opportunity for residents to submit landscaping concerns/requests to the committee. If residents cannot attend the open forum, they can submit requests in writing to Bill Hubbard at bhubbard@communitymanagement.com.

II. Call to Order

Co-Chair Maryalice Heim convened the meeting to review ongoing and needed work at 7:05 p.m.

III. Ongoing Work

Review of Maintenance Concerns and Recent New Work

- Committee condensed the existing "to do list" to a list of maintenance action items in order to streamline the review process. Routine contractual items will no longer appear on the list i.e.: routine pruning, dead heading, trimming, weeding, and snail baiting.
- Committee to follow up with Bill Hubbard regarding the digging animal issue at the area adjacent to Foxhall tennis courts

Review of Bids

- Three Bids that were approved in April were not completed - waiting for plants. Should be completed week of 6-25-12 (2 dog areas – 2098 Foxhall and 1880 Huxley, and side of garages by 2069 Foxhall)
- Medallion to confirm date when they will mulch the extra areas (Board approved bid 6/13/12) and plant the Nandina at 1361 Greenwich.
- No new bids were discussed

Long Term Planning

- The committee continues to monitor all landscaping. Any plants that die (from recent plantings) are replaced by Medallion (as long as the cause is not from pets). The committee continues to see owners who allow their pets to urinate on our lawns and landscaping. The committee would like to remind owners to curb their pets away from the newly-landscaped areas and save our beautiful landscaping.

Trees

- Committee sent Lewis Tree the revised replacement tree list for the tree removal permit
- Lewis Tree will start the tree assessment the week of 6-18-12. Should be completed by July.
- Committee will follow up and review Lewis Tree's trimming recommendations

IV. Adjournment

The meeting was adjourned at 8:24p.m. The next Landscape Committee meeting will take place on Wednesday, July 18, 2012