

**1600 Hamilton Place Community Association**  
**Landscape Committee Meeting**  
**May 16, 2012**

**Committee Members**

Maryalice Heim            Co-Chair

**Others Present**

Tim Fitzgerald            Medallion Landscaping  
Scott Smithwick          Board of Directors Member  
Brian Finerty              Board of Directors Member  
Helen Conway             Homeowner

**I. Open Forum**

The open forum was called at 7:05 p.m. with one resident and two Board members present. The open forum is an opportunity for residents to submit landscaping concerns/requests to the committee. If residents cannot attend the open forum, they can submit requests in writing to Bill Hubbard at [bhubbard@communitymanagement.com](mailto:bhubbard@communitymanagement.com).

Homeowner informed the committee of two patio violations at 1829 and 1828 Ashmead. The violations were over grown landscaping and a tree that needs to be trimmed. Committee will forward this information to Community Management and the Architectural Committee for review. Attendees did a walk through on Greenwich Ct to review the two Liquid Amber trees that are scheduled for removal. It was decided that tree # 131 was approved for removal but not tree # 132. Instead, tree # 136 was recommended for removal. Committee will forward this information to Lewis tree to revise the approved tree removal bid.

**II. Call to Order**

Co-Chair Maryalice Heim convened the meeting to review ongoing and needed work at 7:40 p.m.

**III. Ongoing Work**

**Review of Maintenance Concerns and Recent New Work**

- Hard pruning has been completed for the year and Medallion's focus will be on weed removal and cleaning up landscape beds in preparation for mulching, dead heading Rose bushes and Camellias, and basic trimming/tipping back to keep up with the spring growth.
- Area at Foxhall pool damaged due to irrigation lateral line break) will be cleaned up & jasmine will be replaced with other groundcover (campanula). (**Action item – Medallion to be completed week of 5-21-12**)
- Digging by animal issue at area adjacent to Foxhall tennis courts - picture of a homeowner's cat digging in this area was sent to Bill Hubbard and letter was sent to homeowner. It is the opinion of Medallion and the Committee that this is not a cat issue, but rather another animal. Committee is requesting further investigation.
- Most of the work has been done for the bids that were approved in April. Balance of work will be completed the week of 5-21-12. Delay is due to street paving and having to turn off irrigation, and plant ordering issues.

**Review of Bids**

- 5 Bids that the Board approved on 5-8-12 will be scheduled for the week of 5-29-12 with the exception of the Bid for 1906HX, which will be scheduled for 5-21-12.
- Mulching for the complex will start the week of 5-21-12.

**Long Term Planning**

- The committee continues to monitor all landscaping. Any plants that die (from recent plantings) are replaced by Medallion (as long as the cause is not from pets). The committee continues to see owners who allow their pets to urinate on our lawns and landscaping. The committee would like to remind owners to curb their pets away from the newly-landscaped areas and save our beautiful landscaping.

**Trees**

- Medallion will send a revised tree replacement list for a total of 8 trees ( remove the 15-gal Tristania Tree on FX) for the Committee to forward to Lewis Tree Service to obtain the tree removal permit.
- Committee will inform Lewis Tree to revise bid to remove tree # 136 instead of tree # 132

**IV. Adjournment**

The meeting was adjourned at 8:15 p.m. The next Landscape Committee meeting will take place on Wednesday, June 20, 2012.