

**1600 Hamilton Place Community Association  
Landscape Committee Meeting  
January 18, 2012**

**Committee Members**

Sheba Solomon            Co-Chair

**Others Present**

Tim Fitzgerald            Medallion Landscaping  
Brian Finerty            Board of Directors Member

**I. Open Forum**

The open forum was called at 7 p.m. This is an opportunity for residents to submit landscaping requests to the committee. If residents cannot attend the open forum, they can submit requests in writing to Bill Hubbard at [bhubbard@communitymanagement.com](mailto:bhubbard@communitymanagement.com). There were no residents present with open forum concerns/requests.

**II. Call to Order**

Co-Chair Sheba Solomon convened the meeting to review ongoing and needed work at 7:00 p.m.

**III. Ongoing Work**

**A. Review of Maintenance Concerns and Recent New Work**

- Reviewed scope of work for coming months. Current focus is on completing the trimming of the pear trees as well as hardpruning some of the mature hedges and tipping back some of the other shrubbery.
- Discussed newly completed landscaping on Ashmeade, Greenwich, Foxhall and Huxley. Many of the new plants are small but will grow to sizes appropriate for the planting areas and will require less pruning than the plants they replaced.
- Gas repairs on Ashmeade have been completed and the Board has approved the Medallion bid to re-landscape that area. Weather permitting, the work will be completed by January 27.
- Discussed need for clear communication between contractors called in for emergency repairs and our landscapers, including definition of scope of work for each and steps that can be taken that will ultimately curtail costs.

**B. Review of New Bids**

- Committee reviewed bids submitted for committee and Board approval, asking for revisions in scope/cost of work.
- Discussed requests for new bids in problem areas.

**C. Long Term Planning**

- The committee continues to monitor all landscaping. Any plants that die (from recent plantings) are replaced by Medallion (as long as the cause is not from pets). The committee continues to see owners who allow their pets to urinate on our lawns and landscaping. The committee would like to remind owners to curb their pets and save our beautiful landscaping.
- Committee is working with the Board of Directors to determine priority areas for mature hedge replacement.

**IV. Adjournment**

The meeting was adjourned at 8:15p.m. The next Landscape Committee meeting will take place on February 15, 2012.