

**1600 Hamilton Place Community Association
Landscape Committee Meeting
August 17, 2011**

Committee Members

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| Sheba Solomon | Co-Chair |
| Maryalice Heim | Co-Chair |

Others Present

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| Tim Fitzgerald | Medallion Landscaping |
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I. Open Forum

The open forum was called at 7 p.m. There were no residents present.

II. Call to Order

Co-Chair Sheba Solomon convened the meeting to review ongoing and needed work at 7:01 p.m.

III. Ongoing Work

A. Review of Recent New Work

- Recent upgrade work has been completed at 1818-21 Ashmeade, 1956 Foxhall, 1326 Greenwich, 1877 Huxley and 1955 Huxley.
- Plants under warranty were replaced.
- Medallion continues to monitor irrigation issues as they arise due to needed lateral or main lines repairs.
- Medallion has reviewed the map of areas where utility boxes have been removed and have identified four areas to re-seed. This will be completed this month.
- The committee has identified high profile areas with overgrown hedges and is waiting for bids from Medallion. The committee plans to submit bids to the Board in September for their consideration.

B. Review of New Bids

- Bids approved by the Board at their August meeting are in Medallion's scheduling queue.

C. Long Term Planning

- The committee continues to monitor all landscaping. Any plants that die (from recent plantings) are replaced by Medallion (as long as the cause is not from pets).

IV. Adjournment

The meeting was adjourned at 8:30 p.m. The next Landscape Committee meeting will take place on September 21, 2011.