

1600 Hamilton Place Landscape Committee
Minutes - Wednesday September 15, 2010, 7:00 pm
Next Meeting: Wednesday, October 20, 2010

In attendance: Tim Fitzgerald, Sheba Solomon, Ken Swezey

I. Review of Upcoming Tree Removals/Replacements

1. Reviewed the final list of tree removals and their replacements (type of tree and location). Nathan Lewis will be submitting this list to the City of San Jose for permit approval before the work can commence.

II. Review of Irrigation Issues

1. Many of the irrigation issues have been addressed, but there are still a number of problems being resolved – Medallion is monitoring areas to make sure that all stations are working properly, that sprinkler coverage is not hampered by overgrown shrubbery, and that landscape irrigated by drip lines are receiving enough water.
2. The committee will continue to identify distressed lawns and plants.

III. Review of Ongoing Work

1. Medallion provided an update on the current punch list. There is a new crew, so they are in the process of learning the full scope of work at 1600 Hamilton Place. The crew continues to spray for weeds; and mildew on the crape myrtles and nandinas; and are removing mushrooms that are sprouting throughout the complex.
2. Pruning is ongoing. Pruning of the top growth on the nandinas has begun; the oleanders will be pruned back once the flowering has finished. Crew will continue to trim groundcover plants off the sidewalks.
3. Medallion will be hardpruning many of the hedges (abelia, escalonia, for example) in late Fall.

IV. Review of Recent New Work

1. The work for all approved bids has been completed.

V. Review of New Bids

1. Sheba and Tim reviewed all bids for the next quarter's work with Ken Swezey who will report back to the Board on the bids needing Board approval.

VI. Long Term Planning

1. A long range plan has been submitted to the Board for 2011-2012. The scope of work includes turf removal, upgrades, annual mulching, and lawn care (removal of kikuyu grass).