

**1600 HAMILTON PLACE COMMUNITY ASSOCIATION
ANNUAL MEETING OF THE MEMBERSHIP
TUESDAY, MARCH 13, 2012**

BOARD MEMBERS

Scott Smithwick	President
Nicole Marie	Vice President
Carl Middione	Treasurer
Ken Sweezey	Secretary
Brian Finerty	Director

OTHERS PRESENT

Bill Hubbard	Community Management Services, Inc.
15 Owners	

ITEM I - Order

President Scott Smithwick called the Annual Meeting of the Membership to order at 6:33PM.

ITEM II – Introduction

The Board and management introduced themselves to the membership.

ITEM III –Approval of Minutes from 2011 Annual Meeting

The minutes from the March 8, 2011 Annual Meeting were approved as presented.

ITEM IV – President’s and Committee Reports

Scott Smithwick reviewed the projects completed during 2011, which included landscape upgrades, tree maintenance, gas lines replacement on a section near Ashmeade Ct, re-surfacing the Greenwich Ct. tennis court, asphalt street repairs, cement walkway repairs, additional walkway lighting added, replacement of 17 skylights, as well as ongoing maintenance as needed. Planned projects for 2012 include resurfacing the main pool, remodeling of restrooms at both pool areas, continued landscaping upgrades and tree maintenance, slurry seal of the asphalt streets, and ongoing maintenance as needed.

Architectural Committee (Scott Smithwick, Ken Sweezey, Heath Birkendahl, Jeff Davis – Ken Sweezey reported that the committee focused on enforcing current architectural guidelines on matters such as exterior light fixtures, screen doors, window coverings, entry door hardware, and satellite dishes.

Landscape Committee (Sheba Solomon, Maryalice Heim)– Maryalice Heim reported that the association is concentrating on replacement of old shrubs with more drought tolerant plants, as well as continuing with the annual tree maintenance and needed irrigation system upgrades.

Scott Smithwick thanked all the committee members for their efforts while serving the community.

ITEM V – Other Business

NONE

ITEM VI – Open Forum

The members were given an opportunity to discuss issues with the Board. Any issues that need additional attention will be placed on the agenda for discussion during the next Board meeting.

ITEM VII – Adjournment

There being no further business before the Membership of 1600 Hamilton Place Community Association, the meeting was adjourned at 6:54PM.