

**1600 HAMILTON PLACE COMMUNITY ASSOCIATION
ANNUAL MEETING OF THE MEMBERSHIP
TUESDAY, MARCH 12, 2013**

BOARD MEMBERS

Scott Smithwick	President
Nicole Marie	Vice President
Carl Middione	Treasurer (Absent)
Ken Sweezey	Secretary
Brian Finerty	Director

OTHERS PRESENT

Bill Hubbard	Community Management Services, Inc.
Sheba Solomon	Landscape Committee
Maryalice Heim	Landscape Committee
16 Owners	

ITEM I - Order

President Scott Smithwick called the Annual Meeting of the Membership to order at 6:31PM.

ITEM II – Introduction

The Board and management introduced themselves to the membership.

ITEM III –Approval of Minutes from 2012 Annual Meeting

The minutes from the March 13, 2012 Annual Meeting were approved as presented.

ITEM IV – President’s and Committee Reports

Scott Smithwick reviewed the projects completed during 2012, which included landscape upgrades, tree maintenance, gas and water lines replacement, as necessary, asphalt street repairs and slurry seal, annual gutter cleaning, exterior maintenance on buildings, as needed. Planned projects for 2013 include replacing the cement deck with pavers at the clubhouse pool, resurfacing the clubhouse pool and spa, along with new tile and coping , tentative remodel of the pool restrooms at both pools, reserve study, painting the exterior sides of the Greenwich Ct and Ashmeade Ct patio fences, and on-going maintenance on landscaping and buildings.

Architectural Committee (Ken Sweezey, Heath Birkendahl, Jeff Davis) – Ken Sweezey reported that the committee’s vision was to preserve house values by keeping the exterior appearance of the buildings consistent within the architectural guidelines of the association.

Landscape Committee (Sheba Solomon, Maryalice Heim)– Maryalice Heim shared the vision of the committee to replace mature landscaping with drought tolerant landscaping , remove problem or unhealthy trees and replace with appropriate species in appropriate locations, maintain and upgrade the irrigation system, and focus on improving the turf areas. The community was encouraged to attend the monthly committee meetings held in the clubhouse at 7PM on the 3rd Wednesday of each month.

Scott Smithwick thanked all the committee members for their efforts while serving the community.

ITEM V – Other Business

Ken Sweezey shared some information about fortifying the access locks to garage doors to help prevent break-ins.

ITEM VI – Open Forum

The members were given an opportunity to discuss issues with the Board. Any issues that need additional attention will be placed on the agenda for discussion during the next Board meeting. Some issues discussed included security and crime in the San Jose area, as well as landscape maintenance issues.

ITEM VII – Adjournment

There being no further business before the Membership of 1600 Hamilton Place Community Association, the meeting was adjourned at 7:31PM.