

**1600 HAMILTON PLACE COMMUNITY ASSOCIATION
ANNUAL MEETING OF THE MEMBERSHIP
TUESDAY, MARCH 11, 2014**

BOARD MEMBERS

Scott Smithwick	President
Jeff Davis	Vice President
Brian Finerty	Treasurer
Ken Sweezy	Secretary (Absent)
Kathleen Hawker	Director

OTHERS PRESENT

Bill Hubbard	Community Management Services, Inc.
Sheba Solomon	Landscape Committee
Maryalice Heim	Landscape Committee
17 Owners	

ITEM I – Order

President Scott Smithwick called the Annual Meeting of the Membership to order at 6:31PM.

ITEM II – Introduction

The Board and management introduced themselves to the membership.

ITEM III – President’s and Committee Reports

Scott Smithwick reviewed the projects completed during 2013, which included landscape upgrades, tree maintenance, gas and water lines replacement, as necessary, annual gutter cleaning, independent reserve study of the common area components, exterior maintenance on buildings, as needed, resurfacing of the clubhouse pool and spa, and replacing the cement clubhouse pool deck with pavers. Planned projects for 2014 include updating of the pool restrooms at both pools, wood trim repairs on Greenwich and Ashmeade, with painting of the buildings to follow, and on-going maintenance on landscaping and buildings.

Architectural Committee (Heath Birkendahl, Jeff Davis) – Jeff Davis reported that the committee’s vision was to preserve home values by keeping the exterior appearance of the buildings consistent within the architectural guidelines of the association.

Landscape Committee (Sheba Solomon, Maryalice Heim)– Maryalice Heim shared the vision of the committee to replace mature landscaping with drought tolerant landscaping , remove problem or unhealthy trees and replace with appropriate species in appropriate locations, maintain and upgrade the irrigation system, and focus on improving the turf areas. The community was encouraged to attend the monthly committee meetings held in the clubhouse at 7PM on the 3rd Wednesday of each month.

Scott Smithwick thanked all the committee members for their efforts while serving the community.

ITEM IV – Other Business – Voting Results

Total of 114 ballots submitted, out of which 107 were validated as properly submitted.

Scott Smithwick	103 votes, elected to a 2 year term
IRS Resolution for 2014	106 votes in favor 1 vote against, IRS resolution passed

The minutes from the March 12, 2013 Annual meeting were approved with a vote of 89 approving the minutes and 19 abstaining in the voting.

ITEM V – Open Forum

The members were given an opportunity to discuss issues with the Board. Any issues that need additional attention will be placed on the agenda for discussion during the next Board meeting. Some issues discussed included landscaping and maintenance.

ITEM VI – Adjournment

There being no further business before the Membership of 1600 Hamilton Place Community Association, the meeting was adjourned at 7:19PM.