

**1600 HAMILTON PLACE COMMUNITY ASSOCIATION  
ANNUAL MEETING OF THE MEMBERSHIP  
TUESDAY, MARCH 8, 2016**

**BOARD MEMBERS**

Scott Smithwick	President
Jeff Davis	Vice President (Absent)
Brian Finerty	Treasurer
Kathleen Hawker	Secretary
Tony Sanchez	Director

**OTHERS PRESENT**

Bill Hubbard	Community Management Services, Inc.
Sheba Solomon	Landscape Committee
11 owners	

**ITEM I – Order**

President Scott Smithwick called the Annual Meeting of the Membership to order at 6:32PM.

**ITEM II – Introduction**

The Board and management introduced themselves to the membership.

**ITEM III – President’s and Committee Reports**

Scott Smithwick reviewed the projects completed during 2015, which included landscape upgrades with water conservation considerations, tree maintenance, removals, and replacements, gas and water lines replacement, as necessary, annual roofs, gutters, and downspout cleanings, wood siding and trim repairs, followed by painting of all buildings on Huxley Ct. The mailbox kiosk gates were re-keyed for increased security. Projects tentatively planned for 2016 include wood trim repair, followed by painting of all buildings on Donovan Ct and Foxhall Loop, on-going maintenance on landscaping and trees, cement repairs, and replacement of walkway pole lights.

Architectural Committee (Heath Birkendahl, Jeff Davis) – No report.

Landscape Committee (Sheba Solomon, Maryalice Heim)– Sheba Solomon shared the vision of the committee to replace mature landscaping with drought tolerant landscaping , remove problem or unhealthy trees and replace with appropriate species in appropriate locations, maintain and upgrade the irrigation system.

Website – (Rick Arellanas) – no report.

Scott Smithwick thanked all the committee members for their efforts while serving the community.

Patrol officer Eric Frost updated the members on security issues, noting that there had been very little activity recently.

**ITEM IV – Counting of ballots and announcement of voting results**

Election Inspector Bill Hubbard announced the following voting results:

Total of 96 ballots submitted, out of which 90 were validated as properly submitted.

Tony Sanchez	79 votes, elected to a 2 year term
Scott Smithwick	79 votes, elected to a 2 year term

IRS Resolution for 2016	86 votes in favor, 3 votes against, IRS resolution passed
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The minutes from the April 14, 2015 Annual meeting were approved with a vote of 77 approving the minutes, 1 vote not approving the minutes, with 11 members abstaining in the voting.

**ITEM V – Open Forum**

The members were given an opportunity to discuss issues with the Board. Any issues that need additional attention will be placed on the agenda for discussion during the next Board meeting.

**ITEM VI – Adjournment**

There being no further business before the Membership of 1600 Hamilton Place Community Association, the meeting was adjourned at 6:55PM.